



Brokerage Account Address Update



Quick tip

How to verify and update your brokerage account address

To view your mailing address on file for your individual brokerage account, please log into *Benefits OnLine*[®] and follow the steps below:

- Click on the **Equity Plans** tab from the home page
- Hover over the **Brokerage Account** tab
- Click on the “Go to MyMerrill” link, and you will be taken to the Portfolio & Accounts page
- Hover over the “Help & Support” tab and click on “Personal Information” to view your current brokerage account on file

To update your brokerage mailing address:

- U.S. participants can update their mailing address by clicking “Edit” on the
- “Personal Information” screen and then following the on-screen instructions
 - Please note if the state on file is being changed you will need to contact a Merrill Lynch Participant Services Representative to update your brokerage account address
- Non-U.S. participants should contact a Merrill Lynch Participant Services Representative to update your brokerage account address

Note: Any personal information that is changed on your Brokerage Account will not be applied to your *Benefits OnLine* account. Any necessary changes to your *Benefits OnLine* account will need to be processed by your Plan Sponsor (company representative).



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